

## **Workshop 1B**

### ***Workshop for 1st Time Attendees and new E&O Professionals***

**Friday, April 13**

**10 am – 12 noon**

**West Conference Room, 4<sup>th</sup> floor Rackham**

#### **Lead Organizers**

Jill Andrews, NRCEN 2007 Conference Chair

Director, Research Education and Outreach, University of Michigan School of Information and College of Engineering

Lorelle Meadows, Coordinator of Academic Affairs and Assistant Research Scientist  
University of Michigan College of Engineering

Jim Shackelford, Associate Director for Education, Center for Biophotonics Science & Technology, University of California, Davis

#### **Abstract**

For this workshop, our primary goal is to address issues related to orientation to the education and outreach profession. After an introduction to the workshop, NSF representative Margaret E. M. Tolbert will discuss the importance of relying on peers and colleagues to help build broader impacts programs, staying in contact with program officers, what to expect in terms of support from NSF in establishing programs, and will provide other information such as the NSF Program for new Centers. We will also address NSF's expectations for Broader Impacts.

We will then organize into mini-breakout groups and conduct table discussions on what participants learned from the opening talks. The assignment for the time remaining will be to write an education and human resources posting / job description for an Education and Outreach Professional (necessary skills of applicants, duties, scope of work, title possibilities should be included). We will end this first workshop with a summary of each group's results, leaving time for final comments and questions.

#### **Special Speaker**

Margaret E. M. Tolbert, Ph.D.

Senior Advisor, Office of Integrative Activities, National Science Foundation